



Now Hiring!

Entrepreneurship Teacher

Part-Time, Consultant

Project ECHO is seeking a part-time instructor to lead a classroom of high school students in a club type setting beginning January 6, 2019 and ending April 6, 2019.

About Project ECHO

Project ECHO (Entrepreneurial Concepts Hand On), is a 501(C)(3) non-profit organization that was established in 1996 with the goal of re-engaging teens that are innately not college bound and expand their career and academic options beyond high school. Today, the organization reaches teenagers from every academic and economic background. Project ECHO collaborates with high schools, after-school programs, and other programs to offer a collaborative approach to teaching entrepreneurship through an engaging academic program. Its engaging alternative education helps students acquire useful vocational, business and entrepreneurship training and experience. It has grown from a small program at one high school to a vibrant multi-faceted business and entrepreneurship academy that is poised to reach 500 teens from 20 different high schools from Los Angeles, Santa Barbara, San Joaquin, Ventura, and Orange Counties.

Overview:

Project ECHO is seeking to retain an educator to lead a Project ECHO classroom of 43 young men of color who've assembled from several different Los Angeles based high schools. The class will be offered on select Saturdays from roughly 1-3pm. This teacher will need to be creative, energetic, and highly skilled who is passionate about collaborative project-based learning. This teacher will need to do what it takes to help this classroom complete the Project ECHO curriculum and a business plan, and have them participate in a business plan competition within their group. They should also have a proven track record of success with diverse learners.

Duties and Responsibilities

Under the direction of the Program Manager, the teacher will be responsible for the following activities:

1. Be familiar with and teach the full Project ECHO curriculum, Launching ECHO
2. Mentor students in areas including: development of business plans and related projects, problem solving, generation of workflow concepts, market planning and risk analysis.
3. Help students develop into teams to initiate their business ideas
4. Help teams work through all of the phases of writing their business plans
5. Provide public speaking guidance to help teens develop their pitch and presentations
6. A desire to work with students outside of the normal classroom and develop standards for ECHO to implement internal teaching methods.
7. Maintain and submit accurate and up-to-date management records of all students' and program progress.
8. Must be available to lead classes on the following Saturdays, from 1:00-3:00pm:
January 5, 26
February 2, 9, 23
March 2, 9, 16, 30
April 6 (Tentative date of Business Plan Competition)
9. Must have reliable transportation and be able to get to the downtown L.A. facility on time.

10. Must be comfortable working with executive level volunteer mentors

Qualifications:

- Knowledge teaching Project ECHO's curriculum: Launching ECHO
- At least one year prior Project ECHO program experience
- Experience with Small Business Plans
- A Bachelor's degree in Business or Education with at least 18 credit hours of coursework in Business or a similar field
- Teaching credential preferred
- Must have the personal office equipment to complete all work from a remote location.
- Must have proof of passing a back ground check or be willing to complete one

Project ECHO is a small non-profit that currently has two staff. The individual retained for this position must be a leader who can work independently with minimal supervision. Creativity, flexibility, ingenuity and a sense of humor are all traits that would fit in well here.

The teacher retained for this position is expected to work 3-4 hours per week during the stated time period, from a home/personal office, have their own computer, internet access, telephone, etc. Light travel within Los Angeles County, via personal vehicle, may be requested.

Project-Based Pay: \$2,000 (non-negotiable), plus a small stipend of \$250 for incidentals.

Employment Type: Part-time, consultant.

Experience: Must have at least one year of experience teaching Project ECHO curriculum, or curriculum from another entrepreneurship program.

Required Travel: Within Los Angeles County

To Apply

Submit your resume with a cover letter detailing your interest in this Project ECHO teaching position.

Submit your information via email to Diane Quast, Executive Director at dquast@projectecho.org.